

**RESOLUTION 9-2017**

**A Resolution to Amend the Madison County Personnel Policy and Procedures Handbook, Updated January 16, 2013**

WHEREAS, the Madison County Personnel Policy and Procedures Handbook provides for the County to furnish employees with guidelines set forth in policies and procedures, and,

NOW THEREFORE BE IT RESOLVED that it is the intention of the Madison County Board of Commissioners to amend the Madison County Personnel Policy and Procedures Handbook, updated January 16, 2013, to revise Item Number Seven (7) under Leaves of Absence.

**SICK LEAVE**

7. To attend or make arrangements for a funeral of a member of the employee's immediate\* family for a period of time up to five (5) working days, unless a longer period of leave is approved by the employee's Department Head.

APPROVED BY THE BOARD OF COMMISSIONERS THIS 21<sup>st</sup> DAY OF MARCH, 2017.

  
JAMES P. HART, CHAIRMAN

  
RONALD E. NYE

  
DAN ALLANDS

Attest \_\_\_\_\_  
Kathleen Mumme  
Clerk and Recorder